

Sean Tran

SeanJTran.github.io
linkedin.com/in/sean-t-10b39610b/
sejtran@ucsc.edu

EDUCATION

University of California, Santa Cruz
Computer Science: Game Design

Santa Cruz, California
June 2023

RELEVANT COURSES

- CSE 30: Programming Abstractions: Python
- CSE 12: Computer Systems and Assembly Language
- CSE 13: Embedded Systems and C Programming
- CSE 101: Introduction to Data Systems and Algorithms

WORK EXPERIENCE

Ferrari Ottoboni Caputo & Wunderling
Legal Secretary

San Jose, California
2018 - 2019

- Managed the sending and retrieval of customer invoices and letters
- Managed a project to completely digitize client records and sensitive customer information
- Managed the stocking of supplies and overall cleanliness of office

Stryker Endocopy
Customer Service Representative

San Jose, California
2016 - 2018

- Communicating with and receiving orders from customers
- Stored product and customer information using Microsoft Excel
- Managed data in the ORACLE system for accurate product displays

Jabil
HR Intern

San Jose, California
2015 - 2016

- Copying important data and scanning in essential files and documents
- Storing patient data using Google Spreadsheets.
- Maintained confidentiality of sensitive customer data

LEADERSHIP & EXTRACURRICULAR ACTIVITIES

Making Waves College & Alumni Program
Scholarship Award Winner and Participant

Richmond, California
2019 - Present

- Actively participate in coaching to continue growth process as a person, student, and young professional
- Stay connected with CAP Community through event attendance and participation

Cristo Rey Ping Pong Club
Club President

San Jose, California
2015 - 2019

- Managed club meetings, games, supplies, and end of year tournaments
- Advertised the club and recruited new members
- Helped build bonds and competitive spirit between students of all grade levels

Cristo Rey Chess Club
Club President

San Jose, California
2015 - 2019

- Taught new members how to play chess
- Managed each club meeting and set up chess boards for members
- Promoted the club and recruited students into the club

SKILLS

- Proficiency with Microsoft Office Programs
- Fluent in Chinese, Cantonese, English